

**Notice of Variation for Ministers and Assistant Ministers  
in part time service**

Parish of .....

**Please amend Parish Cost Recovery Charges as follows:**

Surname	Christian Names	Date Ordained	FTE equivalent #	
			Current %	Revised %

Effective date for change:.....(*Can only be changed on 1<sup>st</sup> day of each quarter*)

Authorised by .....  
Warden name
Signature
Date

# FTE Equivalents (rounded to the nearest whole day if necessary) – based on full time working week of 6 days.

- 1 day = 17%
- 2 days = 34%
- 3 days = 50%
- 4 days = 67%
- 5 days = 84%

**Submit to –** Parish Support Manager  
 Sydney Diocesan Secretariat  
 PO Box Q190  
 QVB Post Office NSW 1230

**Email to –** [parish.services@sydney.anglican.asn.au](mailto:parish.services@sydney.anglican.asn.au)

**Telephone –** 9265 1534