

Legal Counsel

- **3 years+ experience as a legal practitioner**
- **Full-time or part-time**
- **CBD based – with flexible work arrangements**

About us

Sydney Diocesan Services (SDS) is a key part of the central administration of the Anglican Diocese of Sydney. Our main role is to provide a range of professional services to the Synod, to other diocesan organisations and to parishes in support of the mission work and many other ministries taking place across the Diocese.

Legal practitioners employed by SDS provide legal services via secondment to SDS Legal Limited – an incorporated legal practice. SDS Legal provides legal support to organisations and schools of the Diocese, and to other organisations that are affiliated with or mission-aligned with the Diocese.

SDS Legal is growing its legal team to meet an increasing demand for its services.

About the role

You will be responsible for providing advice and other legal services to the Synod and its Standing Committee, churches, organisations, schools, boards and committees of the Anglican Diocese of Sydney, as well as to other organisations that are affiliated with or mission-aligned with the Diocese.

SDS Legal has a broad practice with a focus on commercial/corporate law, employment, as well as the laws of the Anglican Church of Australia and the general law as it applies to religious bodies and charities.

The position is offered full-time with the possibility of a part-time appointment for the right candidate.

About You

- Experience in commercial/corporate practice and dispute resolution is highly desirable.
- Experience in the following areas is advantageous: employment/workplace law, child protection, charities and taxation, discrimination, privacy and property.
- An ability to create practical legal solutions for clients with differing needs and resources in a manner that demonstrates an understanding of their values and ethos.
- Strong legal drafting skills.
- An ability to deliver training or presentations on legal matters to diverse audiences.
- Excellent communication skills, experience dealing with clients and able to deal with people of varying authority, and levels within an organisation.
- Ability to problem solve and seek clarification when required.



Consistent with the ethos and values of SDS, applicants for the position are to have a demonstrated Christian commitment and personal qualities and attributes that align with SDS' values. Being an active member of an Anglican church with knowledge of the Diocese is an advantage.

SDS's values underpin the way we work and we offer professional development opportunities, flexible work practices and an Employee Recognition Program.

- Please call Amy Bokalawela – Human Resources Assistant on 0433 996 382 for the Position Description.
- Apply with your resume and long with a covering letter outlining your relevant skills and experience and explaining why you are a good fit for this role to recruit@sydney.anglican.asn.au
- Please call Steve Lucas – Head of Legal Services on 9265 1657 with any inquiries.

