



PARISH AND PROPERTY SERVICES



Mark Payne - General Manager, Parish and Property Services




 9265 1558  9265 1634  map@sydney.anglican.asn.au

Mark has been employed by the Secretariat since 1991: first as Legal Officer, from 1997 as Diocesan Secretary and from 2005 in his current role. The Parish and Property Services Division is responsible for providing clergy support, church support and property services to parishes. Mark and his family are active members of Cherrybrook Anglican Church where Mark is a warden.

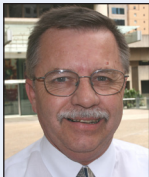
CLERGY & CHURCH SUPPORT SERVICES



Michael Newman – Manager, Clergy & Church Support Services

 9265 1680  9265 1634  mwn@sydney.anglican.asn.au

Michael's role is to deliver support services to clergy and parishes, with the aim of enabling them to give their ministry the highest attention possible. Michael is also responsible for the ongoing development and oversight of the Parish Risk Management Program. Michael and his family attend St Cuthbert's Anglican Church, South Carlton.



Colin Murphy - Clergy Services Officer

 9265 1560  9265 1634  cjm@sydney.anglican.asn.au

Colin is the Clergy Services Officer and is the main point of contact for clergy and parishes about issues that relate to clergy entitlements and parish cost recoveries. Colin administers the Parish Cost Recovery payments, Superannuation, Long Service Leave, Stipend Continuance claims and payments, the Sickness & Accident Fund, and Clergy Removal claims. Colin and his wife Judy are actively involved in Emu Plains Anglican Church.



John Chapman – Secretary, Finance Committee

 9265 1686  9265 1621  jbc@sydney.anglican.asn.au

John, as Secretary of the Finance Committee, reviews the Parish Prescribed Financial Statements and is available to assist Parish Treasurers with accounting matters. He is also Secretary of several other Diocesan Committees and Boards, including the Finance and Loans Board. John and his wife Jenny worship at Bobbin Head Anglican Church.

TREASURERS HOTLINE 1300 035 449

This service provides direct support for parish treasurers in general parish Accounting related matters, including the Prescribed Financial Statements.

PROPERTY TRUST



Greg Ellem – Head of Parish Property

[9265 1546](tel:92651546) [9265 1634](tel:92651634) gxe@sydney.anglican.asn.au

Greg is the Head of the Anglican Church Property Trust (ACPT). He joined SDS in 2007 following a career with the Commonwealth Bank that involved specialisation in property risk management and property finance. Greg and the ACPT team are focused on providing quality and effective support for parishes in relation to church property matters. Greg and his family are members of St John's Beecroft, where he is part of the Sunday School teaching team.



Scott Lincoln – Manager, Parish Property Strategy [Northern and Western regions]

[9265 1633](tel:92651633) [9265 1634](tel:92651634) sxl@sydney.anglican.asn.au

Scott's professional background is as a town planner. His role includes reviewing property strategies for those areas experiencing population growth across the Diocese, and he joined SDS in 2007. Scott and his family attend St. George North Anglican parish where he serves as a home group leader.



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James Cartwright - Manager, Property Trust [South Sydney and Wollongong regions]

[9265 1561](tel:92651561) [9265 1634](tel:92651634) jac@sydney.anglican.asn.au

James has worked in the ACPT since July 2002 and has a thorough understanding of the Anglican system. James and his family are active members of their local Anglican church. James provides ACPT assistance for parishes in the South Sydney and Wollongong regions.



Robyn Manning - Assistant Manager, Property Trust [Georges River region]

[9265 1646](tel:92651646) [9265 1634](tel:92651634) rhm@sydney.anglican.asn.au

Robyn has been part of the ACPT since 1998 and has a broad range of experience across the business. Robyn and her husband, Gordon, worship at St Barbabas' Anglican Church, Ingleburn. Robyn provides ACPT assistance for parishes in the Georges River region.

The roles undertaken by Scott, Penny, James and Robyn provide a single point of service contact for parish property matters, including building works, property sales and purchases, leasing and licensing, estate matters, the administration of trust funds as well as general property related queries. In addition, James has Diocesan-wide responsibility for heritage property matters and fire safety issues, while Scott has Diocesan-wide responsibility for the Diocesan Asbestos Inspection Program.

INSURANCE



Cindy Wong - Manager, Insurance Services

[9265 1679](tel:92651679) [9265 1634](tel:92651634) cpw@sydney.anglican.asn.au

Cindy's main responsibility is to manage Diocesan insurance arrangements. This involves liaising with the Diocesan insurance brokers and insurers to renew insurance policies for all our parishes and other organisations insured under the Church Insurances Program. Among her other services, Cindy assists with answering insurance enquiries and processing insurance claims for parishes. Cindy is married to Ian and they attend St. Thomas' North Sydney where Cindy is involved in the music ministry.

INVESTOR CENTRE

GIA Banking Services

[1800 636 134](tel:1800636134) [9266 0662](tel:92660662) gia@glebegroup.com.au

Glebe Income Accounts can provide your parish with a comprehensive, fee-free banking facility. GIA offers competitive interest rates for call and term deposits, and provides an internet banking facility (including BPAY) for bill payment and account management. In addition, the surpluses that the Glebe Administration Board (GAB) generates from offering these services help to finance parishes and organisations via Synod. In this way, by holding some or all of their accounts with the GAB, our parishes, associated ministry organisations and supporters can contribute significantly to the Mission of the Sydney Diocese. Please give the GIA team a call to see how they can assist your parish.

INFORMATION TECHNOLOGY

Information Systems & Technology

[9256 1575](tel:92561575) [9284 1455](tel:92841455) helpdesk@sydney.anglican.asn.au

SDS IT provides services such as web site hosting, e-mail, software development with procurement services provided by Anglicconnect (www.anglicconnect.com.au). Parishes can be part of the Diocesan Area Wide Network "DAWN" and elect to receive the following services: broadband with spam and virus protection and telephony. We also offer a web based Parish Activity Management ('PAM') which can manage membership, attendance, create rosters and group emails, print church directories and track currency of child protection training.

LEGAL SERVICES



Steve Lucas - Manager, Legal Services

☎ 9265 1647 📠 9261 1621 ✉ szl@sydney.anglican.asn.au

Steve has been with SDS since 2004: first as Legal Officer and then in his current role since the end of 2006. The Legal Services Division is able to provide legal advice and assistance to parishes and diocesan organisations on most areas of law, including church law, employment, tax, property and/or contracts. The Legal Services Division also oversees the preparation of ordinances for presentation to the Standing Committee. Steve and his family are partners in the ministry at Helensburgh Anglican Church.

LOANS



Warren Richards - Lending Manager, Mortgages

☎ [REDACTED] 📠 9266 0662 ✉ wjr@sydney.anglican.asn.au

Warren works with parishes, diocesan organisations and external borrowers in respect of applications for loans. Warren prepares credit proposals, attends to loan documentation and undertakes the ongoing supervision of loans as well as assisting the Finance and Loans Board in assessing loan applications. Warren and his family are active members of Engadine Anglican Church where Warren is a warden.

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REGISTRY & ARCHIVES



Catherine Rich - Deputy Diocesan Registrar

☎ 9265 1526 📠 9261 1170 ✉ registry@sydney.anglican.asn.au

Catherine has been the Deputy Diocesan Registrar since 1997 and has worked in the Diocesan Registry since 1994. The Registry is responsible for the publishing of the Diocesan Year Book, licensing (of clergy, lay people etc.), processing of Annual General Meeting and Synod Membership returns, the administration of Nomination Boards and assisting various people, parishes and organisations within the diocese with general enquiries. The Registry website address is www.sydneyanglicanregistry.com.au. Catherine is married to James and they attend St Thomas' Narellan.



Louise Trott - Sydney Diocesan Archivist

☎ 9265 1620 📠 9232 7841 ✉ archives@sydney.anglican.asn.au

Louise has been the Sydney Diocesan Archivist since 1996 and has worked in the Sydney Diocesan Archives (SDA) since 1990. The SDA is a private, in-house, business and academic research archive. The Diocesan Archives has a comprehensive website which explains all aspects of the work of this department at www.sydneyanglicanarchives.com.au.